



## Public Interest Disclosure Form

### Explanatory notes:

- There is no prescribed, required form for a disclosure under the *Public Interest Disclosure Act 2013* (Cth) (**PID Act**). **nbn** has provided this document only as guidance and assistance if you want to speak up about any potential wrongdoing or maladministration at **nbn**. For further information on how to make a disclosure and to whom a disclosure can be made please refer to the [Whistleblower Policy](#).
- Capitalised terms are defined in the [PID Glossary of Terms](#) available on **nbn's** website <https://www.nbnco.com.au/corporate-information/about-nbn-co/policies/corporate-policies>.
- Not all disclosures of wrongdoing or maladministration will be disclosures under the PID Act. If you are unsure as to whether your complaint constitutes a public interest disclosure, please review the background information provided in the [PID Information Sheet for Disclosers](#) and [Whistleblower Policy](#) and/or contact a WPO in accordance with the list of WPOs set out in that policy.
- If you wish to make a complaint regarding a workplace grievance or Human Resources related matter, or if you do not think your complaint relates to serious disclosable conduct, you should raise your grievance in accordance with the [Managing Workplace Grievances Policy](#) or contact a member of the **nbn** HR Team.
- Please note that if you make a PID:
  - **nbn** will be required to handle your disclosure in accordance with the PID Act.
  - You will be subject to certain obligations under the PID Act, which are summarised below.
  - You will be afforded protections under the PID Act. Please review the background information provided in the [PID Information Sheet for Disclosers](#) for further information.
  - You may make a disclosure anonymously, though this may make it more difficult for **nbn** to investigate your disclosure and to protect you against reprisals.
  - You should not discuss the details of your disclosure with anyone who does not need to know. Discussions with these people will not be covered by the protections in the PID Act.
  - **DO NOT** investigate any matter yourself. Doing so may hinder or compromise a potential investigation.
- If you prefer not to submit your complaint directly to **nbn**, you may submit your complaint to KPMG FairCall in the ways set out in the **nbn** Whistleblower Policy i.e. online at [www.faircall.kpmg.com.au](http://www.faircall.kpmg.com.au). KPMG FairCall is an independently monitored, external service operated by KPMG Australia.
- Disclosures about suspected serious or systemic 'corrupt conduct' involving public officials may be referred to the National Anti-Corruption Commissioner by **nbn's** CEO, WPOs, WIOs or another **nbn** staff member that performs certain functions under the PID Act. If a disclosure is referred to the National Anti-Corruption Commission, the discloser will be informed as soon as reasonably practicable.



# 1. Preliminary matters

Please select, by marking, one of the following two boxes:

Yes, I consent to my identity being disclosed for the purposes of the PID Act, including the disclosure of information set out below, that could lead to my identification as a discloser. I give permission for **Choose an item.** to provide, for the purposes of handling my disclosure in accordance with the PID Act, my name and contact details set out in this form to the third parties and third parties who deliver related services to us detailed in Part 4 '*Collection of Personal Information*'

I do not consent to my identity being disclosed and I would prefer to raise the issues in this form and remain anonymous.

If you ticked "Yes" please complete the following information:

Name:

Address:

Contact number:

Email:

Status:  I am a current public official

I am a former public official

# 2. Disclosure of wrongdoing

Please provide as much information as you can, even if you wish to remain anonymous. **nbn** will keep the disclosure below confidential, but may use that information to conduct an appropriate investigation.

In your disclosure you should **be clear and factual, avoid speculation, personal attacks and emotive language**, as these divert from the real issues.

I have reviewed the criteria for a public interest disclosure and believe this complaint meets the criteria under the *Public Interest Disclosure Act 2013* (Cth) (**PID Act**).

Select **Choose an item.**

Nature of wrongdoing:	
Person who you think committed or was involved in the wrongdoing:	
When and where the wrongdoing occurred:	



Other relevant surrounding events:	
Additional details:	
	[For example; Did you do anything in response to the wrongdoing? Are there others who know about the wrongdoing and have allowed it to continue, etc?]

Are you concerned about possible reprisal as a result of making a disclosure?

Select Choose an item.

### 3 Additional documentation

If possible, please also provide any supporting correspondence or other documents, such as file notes or a diary of events, and the names of any people who witnessed the conduct or who may be able to verify what you are saying in your disclosure.

### 4 Collection of Personal Information

**nbn** co limited (ACN 136 533 741) is committed to protecting your privacy. If you ticked 'Yes' in this form, you have consented to providing us with certain personal information including your name, address and contact details, so that we can assist with your disclosure.

You may make an anonymous disclosure and may choose not to provide us with your name and contact details. However, if you do not provide your personal information, we may not be able to:

- update you on the progress of your disclosure;
- contact you for further information to assist the investigation of your disclosure,
- investigate your disclosure; and/or
- ensure your protection from reprisal.

The information you provide will be collected by and on behalf of **nbn** and may be disclosed to other **nbn** group companies and to the Commonwealth Ombudsman, the principal officer of an agency other than **nbn** and selected third parties that help us deliver related services (including suppliers, contractors, and agents) or as required or authorised under law.

Our Privacy Policy, available at **nbn's** website ([www.nbnco.com.au/privacy](http://www.nbnco.com.au/privacy)), explains how you can request access to and correct the personal information that we hold about you. It also tells you how you may contact us to complain about a breach of the Privacy Act, and how we will deal with such a complaint.

If you have any queries or would like further information about our privacy policies or practices, please contact the **nbn** Privacy Officer via email at [privacyofficer@nbnco.com.au](mailto:privacyofficer@nbnco.com.au), or by writing to: Level 13, 100 Mount Street, North Sydney NSW 2060 or at the address in **nbn's** [privacy policy](#) located on **nbn's** website.

In providing your personal details to us, you consent to the collection, use, storage and disclosure of that information as described in our Privacy Policy.



## 5 Further Information

Further information on making public interest disclosures and the process of allocating and investigating disclosures is available in the [PID Information Sheet for Disclosers](#).

**nbn's** WPOs are:

<b>The Executive General – Manager Supply</b>	Phone: (03) 9601 5111 Email: craigmarshall@nbngo.com.au Post: Level 14, Tower 5, 727 Collins Street, Docklands, VIC, 3008
<b>The Executive General Manager – Commercial Finance</b>	Phone: (02) 9867 5000 Email: bendoctor1@nbngo.com.au Post: Level 13, 100 Mount Street, North Sydney, NSW, 2060
<b>The Chief Financial Officer</b>	Phone: (02) 9867 5000 Email: philipknox@nbngo.com.au Post: Level 13, 100 Mount Street, North Sydney, NSW, 2060